

ADMISSION BY MOTION APPLICATION - ELIGIBILITY BASED ON TEST SCORE

INSTRUCTIONS/FEES

Refer to Rule 7.B. of the North Dakota Admission to Practice Rules

FEES

- \$400 - application fee payable by check or money order to the State Board of Law Examiners (Board) must accompany the application.
- \$300 - character and fitness investigation fee payable in the form of a money order or check to the National Conference of Bar Examiners (NCBE) must also accompany the application. This fee may be charged to Visa or MasterCard, using the "Method of Payment" form attached to the application. Please refer to the "Request for Preparation of a Character Report" form attached to the application for credit card payment information.

APPLICATION PROCESS

The application is located at [Standard NCBE Electronic Application](#). Complete the application on-line, print and file ORIGINAL AND ONE COPY with the Board **within two years of the date of the examination in the jurisdiction of admission.**

Each question on the application must be answered completely. Do not leave blank answers. If a question does not apply, enter N/A. Give complete addresses, including street names and numbers, city, state, and postal zip codes. **For question 28, two of the six required references must be clients not related to you by blood or marriage. Please indicate which two references are clients. If you cannot identify two client references, you must explain why.**

CHECKLIST

The application must be accompanied by:

- Fees (as set out above)
- NCBE application – fill out online [Standard NCBE Electronic Application](#)
- A recent 2" x 2" photograph
- One executed original "Motion Petition" form
[\[http://www.ndcourts.gov/court/committees/BarBd/Motion-PetitionForm.pdf\]](http://www.ndcourts.gov/court/committees/BarBd/Motion-PetitionForm.pdf)
- One executed original Board Authorization and release form.
[\[http://www.ndcourts.gov/court/committees/BarBd/Release-general.pdf\]](http://www.ndcourts.gov/court/committees/BarBd/Release-general.pdf) This is in addition to the three NCBE release forms included in the bar application.
- Three NCBE release forms (originals) (included with the online Bar application)
- A certified copy of the applicant's application in the jurisdiction of admission where the Multistate Bar Examination or Uniform Bar Examination was written.

- Certification of admission and good standing from the jurisdiction(s) where admitted.
- Certification from the disciplinary authority in each jurisdiction where the applicant is admitted stating there are no pending or prior proceedings of disbarment or suspension of the applicant's license to practice.
- Multistate Bar Examination (MBE) scaled score of 150 or higher **OR** Uniform Bar Examination (UBE) scaled score of 260 or higher taken within two years of the date of the examination in the jurisdiction of admission. It is the applicant's sole responsibility to contact the National Conference of Bar Examiners (NCBE) to initiate steps for the transfer of the applicant's MBE or UBE scores.
 - All scores must be reported directly to us by NCBE to the first decimal place. If your jurisdiction does not use the score transfer services of NCBE, your jurisdiction must certify your score directly to us with the score reported to the first decimal place.
 - An application will not be accepted for processing if your score has not been transferred before or at the time of filing your application.
- Multistate Professional Responsibility Examination (MPRE) scaled score of 85 or higher. MPRE scores achieved more than five years prior to the date of application for admission will not be accepted. It is the applicant's sole responsibility to contact the National Conference of Bar Examiners (NCBE) to initiate steps for the transfer of the applicant's MPRE scores.
- An affidavit indicating, whether on behalf of any other person or entity, you have done any of the following:
 1. drafted deeds, mortgages, or other legal instruments associated with the transfer and/or encumbrances of title to North Dakota real property;
 2. examined title information and/or rendered opinions concerning the validity of title to North Dakota real property;
 3. given advice concerning documentation necessary to cure a cloud on the title to North Dakota real property; or
 4. given advice or drafted documents concerning estate planning, wills or trusts in North Dakota.

Return ORIGINAL AND ONE COPY of completed application and all fees to:

State Board of Law Examiners
 Judicial Wing, 1st Fl
 600 E Boulevard Ave.
 Bismarck, ND 58505-0530

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